

**College of Human Environmental Sciences**  
***Mary A. Crenshaw Endowed Research Fund***

**Call for Proposals**

Funds are available for full-time UA faculty in the College of Human Environmental Sciences for research projects or research-related activities. These funds are offered through the Mary A. Crenshaw Endowed Research Fund. Applicants may request funding of up to \$2,000.

Details of the procedures, priorities and restrictions used by the HES Research Committee in awarding research funds are included in the attached Application Instructions and Award Conditions. For further questions, you may contact your departmental representative on the HES Research Committee or the Chair of the Research Committee, Dr. Jason Scofield at 348-9836 or [scofield@ches.ua.edu](mailto:scofield@ches.ua.edu).

**Deadline for Application:** December 1, 2017

**Proposal Guidelines:** Proposals should adhere to the sections as outlined in the attachment: Title, Objectives, Proposed Methodology, and Anticipated Outcomes. In addition, please complete the Mary A. Crenshaw Grant Application form in the attachment. Proposals should be no more than 3 to 5 pages in length and must be received on or before the deadline for applications. Proposals should be submitted via email to the Dr. Scofield by the end of the day on December 1<sup>st</sup>.

Awards will be announced promptly after the deadline. Funding will be available immediately with all expenditures to be made by September 15, 2018.



**College of Human Environmental Sciences**  
**Mary A. Crenshaw Endowed Research Fund**  
*Award Conditions*

The Mary A. Crenshaw Endowed Research Fund was established by the faculty and friends of Dean Mary A. Crenshaw in recognition of the leadership she provided during her tenure as Dean which spanned from 1966 to 1984. It is the intent of the donors that this fund provides income that may be used for making awards to faculty members for research and professional enrichment or apply to other research needs of the College. Further, it is the intent of the donors that professional enrichment awards made from this fund be used by the faculty to acquire new skills in order to pursue research. Award monies may be used by recipients to study with a leader in his/her field of research or to cover the cost of travel to research centers as a means of enhancing research growth in the College.

Based on the Memorandum of Agreement, the Research Committee developed the following guidelines for awarding Mary A. Crenshaw Research Grants.

1. Full-time faculty in the College of Human Environmental Sciences are eligible for this grant.
2. Preference will be given to faculty who:
  - a. have not previously received a Mary A. Crenshaw Research Grant.
  - b. have not received another type of grant for the proposed study. (In rare instances this grant may be used to supplement another grant).
  - c. are at the rank of Assistant Professor or are new to the University of Alabama.
  - d. are proposing new research projects which may lead to external funding.
3. Faculty may apply for support for professional enrichment activities that foster the development of skills in order to pursue research.
4. Award monies will not be used to supplement summer salary or to pay for attendance at professional meetings.
5. The Research Committee for the College of Human Environmental Sciences will serve as the review committee. The Research Committee will review proposals submitted and make appropriate recommendations to the Dean for approval. Such recommendations shall include justification for projects submitted for approval.
6. In the event that a member of the Research Committee submits an application for funding, he/she will not participate in the review process. When necessary, the Dean will appoint another faculty member to participate in the review process.
7. Faculty selected for Mary A. Crenshaw Research Grants will be expected to submit a report at the conclusion of the funding period outlining the benefits derived from the financial support.
8. Applications should be submitted via email to the Chair of Research Committee (Dr. Jason Scofield, [scofield@ches.ua.edu](mailto:scofield@ches.ua.edu)) by the date indicated on the Call for Proposals. Funding typically will be available from the award date through mid-September of the award year. Funding not spent within the project year will revert to the endowment for awards for other projects.
9. At the end of the project the recipient is expected to file a report outlining the outcomes of the project, plans for publication and/or presentation at professional meetings, and a summary of expenditures.

**Mary A. Crenshaw Grant Application**

**Date of Application:** \_\_\_\_\_

Full Name: \_\_\_\_\_

Rank: \_\_\_\_\_

Department: \_\_\_\_\_

Division: \_\_\_\_\_

Campus Address: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Degree: \_\_\_\_\_ Institution: \_\_\_\_\_ Date of Degree: \_\_\_\_\_

Date of Appointment at UA: \_\_\_\_\_ Tenured? Yes \_\_\_\_\_ No \_\_\_\_\_

Title of Project: \_\_\_\_\_

Form in which results will be made public: \_\_\_\_\_  
(for research only)

**Breakdown of your request for funds in even dollar amounts:**

Technical Help	\$ _____	Transportation to:	_____
Other Help	\$ _____		_____
Total for Help	\$ _____	Per Diem:	

Number of Days:	_____	\$ _____
Total for Travel:		\$ _____

Operating Expenses (supplies, etc.):	Equipment:
_____ \$ _____	_____ \$ _____
_____ \$ _____	_____ \$ _____
_____ \$ _____	_____ \$ _____
Total for Operating Expenses	Total for Equipment
\$ _____	\$ _____
	Total Amount Requested
	\$ _____

Have you applied for funds for this project elsewhere? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, where? \_\_\_\_\_ Amount: \_\_\_\_\_

For other projects: Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, where? \_\_\_\_\_ Amount: \_\_\_\_\_

Current level of funding for this project: \_\_\_\_\_

Other projects? \_\_\_\_\_

Source of such funding: \_\_\_\_\_

# PROPOSAL

Approved

Not Approved

Date: \_\_\_\_\_

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**APPLICANT:** \_\_\_\_\_

**TOTAL AMOUNT REQUESTED:** \_\_\_\_\_

**TITLE OF PROJECT:** \_\_\_\_\_

**OBJECTIVES:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**PROPOSED METHODOLOGY:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**ANTICIPATED OUTCOMES:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**BUDGET JUSTIFICATION:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

I give my permission for a copy of this proposal to be released to the designated reviewer.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_